




# Cassiopée ROBERT MACHEREZ

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Driven by a need to have a social impact, and being people-oriented, I am looking for a new position with Médecins du Monde.





## Languages

- › French  
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- › English  
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- › German  
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- › Luxembourgish  
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- › Spanish  
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## Skills

- › Organisation
- › Project Management
- › Analytical skills
- › Communication skills
- › Active listening
- › Adaptability
- › Strategic thinking
- › Sustainability
- › Assessment
- › Asset Management
- › MS Office

## Hobbies

-  Girl Scouts
-  Yoga
-  Piano
-  Running

## Professional Experiences

04/2022 – PRESENT

ARENDET REGULATORY & CONSULTING (LUXEMBOURG)  
SUSTAINABLE FINANCE ADVISOR

- › Advising clients in the implementation of their ESG strategy: defining and keeping budget for the task at hand, analyzing and identifying issues at hand, proposing practical solutions, ensuring communication throughout the project with the client and within the team.
- › Delivering external training sessions on sustainable finance: preparing slides deck, adapting to the specific needs of the client and the audience, communicating to a larger audience.
- › Finding new projects: prospection and discussion to find new projects, preparation of contracts, attending events and conferences.

05/2020 – 03/2022

INVESTING FOR DEVELOPMENT SICAV (LUXEMBOURG)  
IMPACT INVESTING & INVESTMENT ANALYST

- › Support in the investment process: analyzing investment dossiers, preparing loan contracts, ensuring disbursement of the loan, keeping track of repayments.
- › Developing ESG strategy for the funds: organizing, coordinating different stakeholders, leading meetings, ensuring communication, writing final proposal for the narrative and KPIs of the Theory of change.
- › Annual reporting process: collecting data, proposing ideas to improve reporting, ensuring all aspects are covered, aligning needs and purposes.

06/2017 - 02/2018

HAPPY CHANDARA SCHOOL/ TOUTES A L'ECOLE (CAMBODIA)  
CAREER GUIDANCE & ASSISTANT DIRECTOR

- › Guiding students in their future orientation: Research on the labour market incl. interviews with companies, organizing a career fair, development of a platform, and introduction in class of the platform to the students.
- › Support to the director in the development of internal knowledge and the strategy: organizing and leading brainstorming sessions to define the vision and mission of the school, analyzing the skills and competencies of the staff in different departments to better understand trainings needs, writing reports.

## Education

09/2020 – PRESENT

PHD IN POLITICAL SCIENCES  
UNIVERSITY OF LUXEMBOURG

09/2018 – 07/2020

M.A. IN EUROPEAN GOVERNANCE - FIRST CLASS HONORS  
UNIVERSITY OF LUXEMBOURG

09/2015 - 06/2017

B.SC. INTERNATIONAL MANAGEMENT - FIRST CLASS HONORS  
ESB BUSINESS SCHOOL (GERMANY) –DOUBLE DEGREE DCU

09/2013 - 06/2017

B.A. GLOBAL BUSINESS - FIRST CLASS HONORS  
DUBLIN CITY UNIVERSITY (DCU) (IRELAND)

## Student jobs

09/2016 - 04/2017

ESB BUSINESS SCHOOL (GERMANY)  
TUTOR & RESEARCH ASSISTANT

- › Supporting a research project on developing business models in Sub-Sahara Africa.
- › Tutoring in Corporate Finance for 3<sup>rd</sup> year students (Classes of 15 to 30 students 2 times/week in both English and German). Adapting to the students and their different needs and questions. Ensuring that the program was covered for the final exam.